

Bowerston Village Council

Regular Meeting, Tuesday, October 17, 2023

Attendance: Donovan, Jon Humphrey, Juliet Humphrey, Beamer, Ong, Scott, Jacquie Humphrey, Busby, J. Warner, Wolfe.

Approval of September minutes: Julie made motion Karen seconded, unanimous

Approval of Records Committee minutes: Julie made motion, Polly seconded, unanimous

Approval of payment of bills: Polly made motion, Julie seconded, unanimous by roll call vote.

Approval of financial reports: Julie made motion, Jon seconded, Unanimous by roll call vote.

Loan/Grant Status Reports:

1. Paula reported that the survey for the school property is complete. Bart advised that we should hold off briefly, he is meeting with the school later this week, there may be a change in what is being transferred. A discussion took place, Ong advised Busby to pursue and let him know the specifics after the meeting.
2. Paula reported that the water tank is being relocated from the top of the hill to the former Conner property, \$17,500.00 will be the additional expense for engineering services.
3. Julie made motion to approve this additional expense, Karen seconded, unanimous by roll call vote
4. Paula reported that a signed agreement with FEMA has been received there will be a kick off meeting on October 23.
5. Paula reported that she and Bart met with representatives from the Railroad and an electronic arm is going to be installed at the crossing of SR151.
6. Paula reported \$1,883,235.00 has been granted by ODOT for bridge replacement on Bridge Street, Julie moved to accept this grant, Jon seconded, unanimous by roll call vote.
7. Paula reported that they are not sure when the additional \$200,000.00 must be applied for to receive Municipal Bridge funds but asked for Council's permission to complete the application when it is available, Julie made motion to approve, Karen seconded, unanimous by roll call vote.

Village Administrator Report

1. Bart reported that the new truck is in, and hopper is being installed.
2. Bart reported that he received a quote to replace the roof at the garage, but it is not affordable at this time, it was estimated at 6 figures.
3. Bart said that he has reached out to the railroad about getting a temporary crossing approved for when the Bridge Street bridge is replaced but has not heard back from them yet. Ong inquired what railroad it is and will reach out to their attorney if Bart doesn't get a response.
4. Paula noted that the water leak in Leesville has been repaired and the savings in water and chlorine is enormous.
5. Julie made motion to accept Bart's report, Karen seconded, unanimous.

Utility Clerk's Report

1. Janeen reported 77 delinquent payments, 33 notices and 3 shut offs in October. \$1,229.00 late charges, \$330.00 for notices.
2. Janeen said that she and Jeremiah have been looking at the remotes pulled off of some structures, there are 2 right now, but they are checking on more. She would like Council to come up with a cost. The meter is \$37.00, plus wiring and time for the workers. Ong advised that time and material should be charged for. Ong advised that the Mayor can evaluate and come up with the fee.

Income Tax Administrator's Report

1. Janeen reported that collections are looking good at the end of the 3rd quarter, and that she still has work to do.
2. Julie made a motion to approve both of Janeen's report, Polly seconded, unanimous.

Fiscal Officer's Report

1. Jacquie presented Resolution 2023-020 to request an updated certificate of revenue from the Harrison County Auditor. Julie made motion, Jon seconded, unanimous by roll call vote.
2. Jacquie presented Resolution 2023-021, supplemental appropriations, Julie made the motion, Polly seconded unanimous by roll call.
3. Julie made motion to approve additional purchase orders, Jon seconded, unanimous by roll call.
4. Jacquie advised that the sub fund has been created in Account 5722 as approved by Council at the September meeting.

Solicitor's Report

1. Ong reported that the easements are in progress.
2. Ong reported that the USDA legal agreement is complete.
3. Ong reported that he has an estimate for the damaged fire hydrant.

Old Business

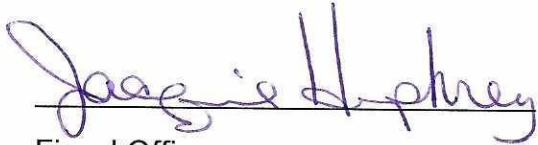
1. Trick or Treat is October 31st 5 to 7pm

New Business

1. Paula said that she needs to set up Personnel and Finance Committee meetings, in that order. A discussion took place, the Personnel meeting was set for Thursday at noon. Jacquie will reach out to Melody regarding the finance committee meeting, Monday at noon.
2. Paula inquired of Council if they would like to move the December meeting up. A discussion took place, the meeting was left for the 19th.
3. Karen said that she is glad to see the Village employees out again.
4. Karen inquired as to where that Holiday lights are to be displayed this year, with the construction of the bridge. A discussion took place regarding the matter, to be discussed further at the November meeting.

Adjournment

Julie made motion to adjourn, 6:37



Handwritten signature of Jacquie H. Phrey in blue ink, written over a horizontal line.

Fiscal Officer



Handwritten signature of Paula Beaman in blue ink, written over a horizontal line.

Mayor