

Bowerston Village Council
Regular Meeting, Tuesday, March 15, 2022

Council Attendance: Paula, Karen, Jon, Julie, Polly. Melody was absent, contacted Paula prior to the meeting.

Village Officials: Bart, Heidi, Jacquie, Janeen and Justin, Jenna

No Visitors

February Minutes: Paula made motion to approve Karen seconded, unanimous.

Payments: Paula made motion to approve, Juliet seconded, unanimous.

Financial Report: Paula made motion to approve, Julie seconded, unanimous.

Utility Upgrade Report

1. Paula reported that they have been working with EL Robinson and the EPA and that Bowerston has been nominated for a \$1 Million grant Army Corps of Engineers, nominated by OMEGA and RCAP.
2. Bart noted that 2 representatives from the EPA were here yesterday and are concerned about the location of the water plant, in the flood easement.
3. Paula noted that there were several meetings with EL Robinson, the EPA, as well as other government agencies, in the past month.

Council President's Report

1. Polly moved to approve Paula's report, as presented, Juliet seconded, unanimous.

Mayor's Report

1. Jacquie noted that the records committee will meet in the near future.
2. Jacquie reported that she, Paula and Janeen had held a virtual meeting with Paystar and one time payments can be taken on the website.

Village Administrator's Report

1. Bart reported that he had spoken with a park building renter who said that they had dropped off the rental agreement form but it is not at the office. Bart said that they want to rent for 2 days and asked how to charge. \$300 for the rental and \$100 for the cleaning deposit.
2. Bart reported that the fridge at the park has been replaced.
3. Bart said that his team had done a fantastic job cleaning after the flood.
4. Bart reported that he has contacted Diversified Engineering about the permit for the salt shed but hasn't heard back yet, he hopes to finish this up soon.

Utility Administrator Report

1. Janeen reported that there were 56 delinquent accounts in February, only one shut off.
2. Janeen reported that the house at 112 Main Street has sold and the new owner inquired if they could live in a camper while they fix the house up. She advised them that they would have to address council.

3. Janeen reported that there is an issue at a residence on Water Alley with a leak, the owner would like to know if there can be an adjustment on their \$1,123.21 bill. Janeen needs council's approval to do anything with the sewer portion of the bill. A discussion took place regarding the matter, Paula suggested subtracting the amount from the time the leak was noted by the Village, until the landowner was notified. Janeen suggested reducing the sewer amount by half.
4. Jon made a motion to take Janeen's suggestion, Julie seconded, unanimous by roll call vote.

Income Tax Administrator Report

1. Janeen noted that her first letters of delinquency will not be sent out until at least April 30th.

Fiscal Officer's Report

1. Heidi reported that she needs a voided check from everyone to begin the direct deposits of payroll. She noted that pay will actually be deposited a day prior to payday.
2. Jacquie inquired if Council's pay will also be direct deposit, a discussion took place.
3. Paula moved to mandate direct deposit for all Village Officials and employees, Karen seconded, unanimous by roll call vote.

Solicitor's Report

1. Jenna advised that she will bring hard copies of the Ordinances needed to the April meeting.
2. Jenna reported that Hein's attorney has withdrawn from his representation, he is now looking for a new attorney. Set for hearing in May.
3. Jacquie inquired if Jenna had contacted Hanshaw's, she has attempted to but has not had a response. Jenna will notify Hanshaw's, by mail, of Councils decisions made at the February meeting.
4. Paula reported that she has been researching the property purchased by Bob John and the third lot was not transferred to him. The Village has been paying taxes on the property in question. Jenna will look into the matter, but advised that the Village does not own this piece of land.
5. Paula reported that she had researched the delinquent properties in the Village and we are at a 20% delinquency rate amounting to +\$97K. Paula inquired of Jenna if there is anything that the Village can do to pursue the collection? A discussion took place regarding this matter.

Old Business:

1. Paula reported that she and Heidi had attended a meeting with the Regional Planning Commission and had until the next day to get owner's permission to demolish structures. The Village's first nomination is the blue house on Main.

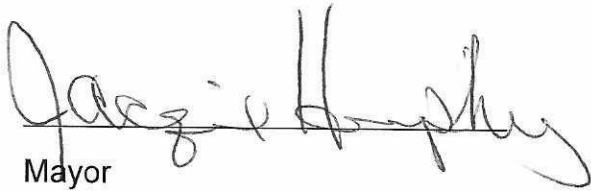
New Business:

1. Jacquie noted that elections will be held at the Park Building on May 3rd.
2. Bart thanked everyone who assisted with the cleaning of the park building, the cleaning estimate was \$5,000.00. The park building is open for all rentals.

3. Bart thanked the Village of Scio for storing the Village's salt.
4. Paula inquired as to Council's opinion on working with other Village's when in need. Bart said that he is meeting with neighboring Village Officials in the near future to coordinate assisting each other when feasible.

Adjournment:

Julie moved to adjourn, Jon seconded, unanimous. 6:53



Handwritten signature of Jaziel Huphey in cursive script.

Mayor



Handwritten signature of Pauline in cursive script.

Fiscal Officer

