

## Bowerston Village Council

Regular Meeting, Tuesday, September 19, 2023

Attendance: All council present, Melody Jarvis, Karen Donovan, Jon Humphrey, Juliet Humphrey, Polly Wolfe.

Other Village Officials and Staff: Paula Beamer, Mayor, Jacquie Humphrey, Fiscal Officer, Janeen Scott, Income Tax Administrator/Utility Manager, Bart Busby, Village Administrator, James J Ong, Solicitor and Jeremiah Warner, Utility Operator

Visitors: Bob Allen, EL Robinson

Bob Allen was present to update Council on the status for three active projects.

1. Bob presented a report on the water system improvements project.
2. Bob explained that CDBG funding is not available this year.
3. Paula said that she had ran the numbers and does not feel residents can absorb the cost of pursuing the project without the CDBG grant funding, Bart that he feels that we should just wait until next year to get additional funding.
4. A discussion took place regarding meeting with OMEGA for further advice and then holding a special meeting of Council to decide whether or not to hold off until CDBG funds are available next year.
5. Melody made a motion to hold off on this project until next year, Polly seconded, the motion passed unanimously.

Bob reported that the Wastewater project is coming along nicely and presented Council with a written report.

Bob presented a report on the Water treatment plant and raw water system improvements project, he suggested staying in touch with our government representatives.

### **Regular Agenda Items**

1. Julie made motion to approve August minutes, as presented, Karen seconded, the motion passed unanimously.
2. Melody made motion to pay bills, as presented, Jon seconded, the motion passed unanimously.
3. Polly made a motion to approve financial report, Jon seconded, the motion passed unanimously.

### **Loan/Grant Status Reports**

1. Attached from EL Robinson, Solicitor JJ Ong inquired if these projects are coming from EPA violations. Bart said from the flood of 2022.

### **Mayor's Report**

1. Paula reported she had signed Memo of Understanding (MOU) with FEMA.

### **Village Administrator**

1. Bart reported that the situation at the Hein property has been officially resolved.
2. Bart said that our truck should be done this week, salt spreader is in for when the truck gets here.
3. Tractor window has been replaced.
4. Bart has a meeting with Harrison County Water & Sewer tomorrow.
5. Bart and Paula have a meeting tomorrow about grant funding for the Bridge Street bridge replacement.
6. Bart introduced Jeremiah and said that he feels things are going well.
7. Julie made motion to accept Bart's report, Melody seconded, motion passed unanimously.

### **Utility Billing Manager**

1. Report attached, Julie made motion to accept Janeen's report, Karen seconded, motion passed unanimously.

### **Income Tax Administrator**

1. Janeen advised that she will have an updated report for Council at the October meeting.

### **Fiscal Officer**

1. Polly made motion to approve 19 blanket and 1 regular purchase orders, Julie seconded, unanimous by roll call vote.
2. Resolution 18-2023, requesting amended certificate of estimated revenue, Julie made motion, Melody seconded unanimous by roll call vote.
3. Resolution 19-2023, approving supplemental appropriations, Polly made motion, Melody seconded unanimous by roll call.
4. Jacquie asked Council for permission to open a revenue and expense account in Fund 5722, Melody made motion, Karen seconded, unanimous by roll call vote.
5. Karen made motion to distribute funds already existing in this account 90/10, JJ suggested using the word allocate. Julie made motion, Karen seconded, unanimous by roll call vote.

### **Solicitor's Report**

1. JJ reported that Sherrodsville is discussing purchasing water from Bowerston, once again.
2. JJ inquired of Jacquie if Council had officially agreed to accept extra funding offered by the County, it was done at the August meeting.
3. JJ presented cooperative agreement Ordinance 03-2023, with OWDA for council to review.
4. Polly made motion to suspend the rules and pass as emergency measure, Julie seconded, unanimous.
5. Julie made motion to pass Ordinance 03-2023 as an emergency measure, Polly seconded, unanimous by roll call vote.
6. JJ presented an agreement Ordinance 04-2023, for Mayor to enter into and agreement between the Village and Leesville FD for Council's review.

7. Julie made motion to suspend the rules and pass as an emergency measure, Jon seconded, unanimous.

8. Julie made motion to approve Ordinance 04-2023, Melody seconded, unanimous by roll call vote.

**Old Business**

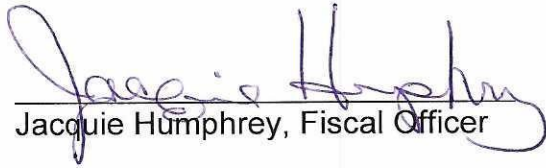
None

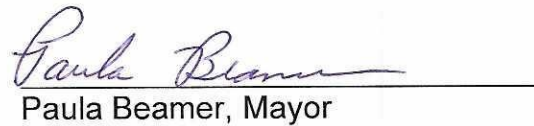
**New Business**

1. Trick or Treat was set for October 31st from 5 to 7pm. JJ advised that the Mayor may set date and time for this event.

**Adjournment**

Julie made motion to adjourn, Karen seconded, unanimous. 7:04

  
Jacquie Humphrey, Fiscal Officer

  
Paula Beamer, Mayor