

Bowerston Village Council  
Regular Meeting Tuesday, September 20, 2022

Council Attendance: Paula, Karen, Julie, Polly and Jon. Melody was absent, notified Mayor prior to meeting.

Other Village Officials: Janeen, Bart, Heidi and Jacquie

Julie made motion to approve August minutes, as presented, Jon, seconded unanimous.

Julie made motion to approve payment of bills, Paula seconded, unanimous.

Julie made motion to approve finance report, Paula seconded, unanimous.

**Loan/Grant Status Report**

1. Paula reported that the Appalachian grant for \$250,000.00 has been approved, finalization is in progress.
2. Backhoe grant has been approved, Village's annual payment on \$16,500.00 loan will be \$1960.00, \$49,500.00 received in grant funding.
3. Army Corp paperwork is nearly complete, \$925,000.00 grant.
4. Paula reported that she want to Cambridge for training earlier in the month and was advised that there will be a ground breaking ceremony next year.
5. Heidi Presented 2022-12 Resolution to apply for Appalachian Grant funding, Karen made motion Polly seconded, Unanimous by roll call vote.
6. 2022-13, Resolution to participate in backhoe loan, Polly made motion, Julie seconded, unanimous by roll call vote.

**Council President's Report**

Included in Loan/Grant Reports

**Mayor's Report**

1. Karen made motion to reimburse Paula for mileage to Cambridge, Julie seconded, unanimous except Paula abstained.
2. Jacquie advised that the owner of the burned out house, 104 Maple Street, have been invoiced for violations of ordinance 2021-5, this \$150.00 will be charged daily going forward. Heidi suggested having the Sheriff's department serve this.

**Village Administrator's Report**

1. Bart reported that Karen is taking over the community sign duties, if anyone has a request, please forward to Karen.
2. Bart said he feels the park building rentals are going well and inquired as to how he will know when payments are made online. Janeen will notify him.
3. RCAP meeting of lead service line/QR code, need Council's approval to put on website, Julie made motion, Jon seconded, unanimous.

4. Bart reported that he has an estimate to repair the guardrail, in the amount of \$4,175.00. Paula inquired of Jenna if the person who damage the guardrail had insurance, Jenna said that it is her understanding that they do not.
5. Bart reported that he is still waiting on advice from the EPA regarding the Hein property.

#### **Utility Clerk's Report**

1. Janeen reported 302 Billings in August, 58 delinquent after the 17th, 32 notices went out on the 24<sup>th</sup> resulting in 13 possible shut-offs, none happened. \$625.08 late fees on the 10%, then \$650.44 with the additional 15% and notice fee.

#### **Income Tax Administrator's Report**

1. Janeen reported that of the 3 letters issued by the sheriff's department only 1 person contacted her. Complaints will be filed with the County Court in 10 days.
2. Janeen reported that several others have made arrangements to make payments.

Paula moved to go into executive session, Julie seconded, 6:32. Possible Litigation  
Julie made motion to go back into regular session, 6:42

#### **Fiscal Officer's Report**

1. Heidi reported that direct deposit is up and running, we may see a test run in our accounts.

#### **Solicitor's Report**

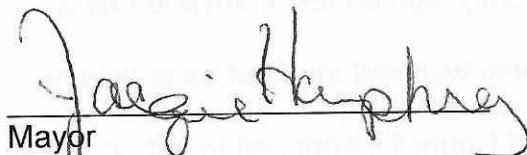
1. Included in reports above.
2. Paula inquired if the old backhoe can be sold outright or if it can be traded in, Jenna advised that it can be traded in to reduce the amount of the loan.

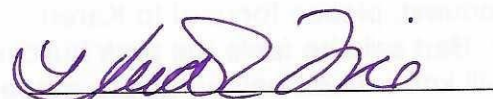
#### **Old Business**

1. Third and final reading of Ordinance 2022-003, to approve the closure of Middle Alley between Main Street and Water Alley, Karen made motion, Paula seconded, Jon and Julie abstained, all others in favor. Jenna to file with Harrison County prior to October 1<sup>st</sup>.
2. Easement meeting rescheduled for October 19th, 2022, 6pm at the Community Park.

#### **Adjournment**

Julie made a motion to adjourn, 6:53.

  
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Mayor

  
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Fiscal Officer