

Bowerston Village Council
Regular Meeting Tuesday, October 19th, 2021

Attendance: Polly, Paula, Jon, Karen, Juliet and Melody, All Council present. Janeen, Jacquie, Heidi, Bart and Jenna.

No Visitors

Melody moved to approve September Minutes as presented, Jon seconded, unanimous.

Paula made motion to approve bills as presented, Julie seconded, unanimous.

Paula moved to approve waiver of entire tap fee for Fire Department, Polly seconded, unanimous by roll call vote.

Mayor's Report

1. Jacquie reported that Conotton Valley's Mr. Rob Blick is working on website, Karen and Juliet are leads for the Village and have had a Zoom meeting with Blick.
2. Jacquie reported that the combination locks are approximately \$50 for 3, Melody will donate a lock to save the Village this expense.
3. Jacquie reported that the Village owes Janeen \$1,148.13 and explained the calculation, Melody made motion to pay this amount, Paula seconded, unanimous by roll call vote. Jacquie told Council that the current arrangement is Janeen is paid \$550.00 per month for up to 40 hours, her hours in August and September were 163.50. Going forward Janeen will be paid the salary of \$550.00 per month, plus an hourly rate for the hours that exceed the 40 per month.
4. Jacquie asked that Heidi begin keeping a time sheet, as Janeen does, and submitting monthly.

Utility Clerk's Report/Income Tax Administrator

1. Janeen reported on delinquent billing status.
2. Janeen reported that the credit card machine is on its way. Jacquie inquired if Janeen wants the ability for customers to pay bills online, a discussion took place.
3. Janeen reported that she has delinquent income tax letters to send.

Fiscal Officer's Report

1. Heidi presented the 2019-20 audit report and Jacquie noted that the report has been uploaded to the website.
2. Paula made motion for Heidi to fill out Ohio Plan paperwork, Polly seconded, unanimous.

Village Administrator

1. Bart reported that the concrete has been poured for the salt shed, a state inspector stopped and asked for the permit, Bart is in the process of obtaining this. He is having

Diversified Engineering do the drawings. Paula made a motion to have Diversified do this, Polly seconded, unanimous. Bart will get Heidi the particulars when available.

2. Bart reported that there was very little participation in clean-up day. Melody suggested having it for a longer period of time, Jon said no one showed up last year.
3. Bart reported that he had spoken with Chris Bower before the meeting and Chris had recommended seeing about running a bulk waterline to Sherrodsville. Bart will look into this further and report back at the November meeting.
4. Bart reported that there are some shut offs that can't be located and inquired of Jenna as to the legalities. Jenna advised that we must find these and the Village has the right to go onto properties, or into dwellings and find them. Property must be put back as close to it was found as possible. Jenna gave Bart instructions for Justin to pursue this.
5. Janeen inquired of Jenna if the Village has the right to access to our meters inside homes, Jenna advised that we do, proper notification must be given prior to entrance.
6. Bart reported that he is still looking for a part time worker, he is thinking of getting a kid from Buckeye, but that won't help with snow plowing and after hour line breaks but it will offer Justin some assistance.
7. Bart said that we must get the trees removed from the EPA violations. \$2,500.00 is the estimate, Paula made motion to approve, Melody seconded, unanimous by roll call vote.

Solicitor's Report

1. Jenna reported that she can't find our camper ordinance but in 2019 the Village passed an ordinance on mobile homes that states that no structure smaller than a double wide is permissible. Council agreed that this is acceptable.

Executive Session

Paula moved to go into executive session, Julie seconded, unanimous. 6:39

Melody moved to return to regular session, Julie seconded, unanimous. 6:57.

Solicitor's Report Continued

3. Paula moved to suspend the rules to pass Ordinance 2021-5 as an emergency measure, Melody seconded, unanimous.
4. Ordinance 2021-2, combining and replacing Ordinances 328 and 329, storage of junk and junk vehicles within the Village, making these offenses up to a \$150 finable misdemeanor, notice can be served every 3 days. Karen moved, Polly seconded, unanimous by roll call vote.
5. Melody moved to suspend rules and pass Ordinance 2021-6 as an emergency measure, Juliet seconded unanimous.
6. Ordinance 2021-6, prohibiting the long term parking of commercial vehicles on all Village streets and alleys, making this offense a \$50.00 fine, issuable every 24 hours, Paula made motion, Melody seconded, unanimous by roll call vote.
7. Paula made motion to have Jenna file an injunction necessary to address structures that have been erected on Village easement, Julie seconded, unanimous by roll call.

8. Jenna inquired of Heidi about the NSF check procedure, a discussion took place, Jenna will complete this for the November meeting.
9. Melody made a motion to have Jacquie obtain law enforcement services to have Ordinance violations served to residents, as necessary, Karen seconded, unanimous.
10. Jenna inquired what has been discovered about the situation with the Hein property, Paula reported that we have not heard from the EPA yet. Jenna reported that we are set for a pretrial in November and she will leave the case on the docket until/unless advice is received from the EPA that the case may be dismissed.
11. Heidi reported that USA Bluebook has been taken care of.

New Business

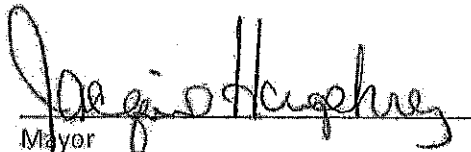
1. Melody reported that the construction at the Fire Department is clogging Main, both Jon and Juliet agreed that this is the case. Melody suggested that we close the alley by the fire department for the duration of the construction to make parking available for the workers. Paula advised that Council had already approved the closure. Melody will advise those parking on Main to park in the alley.

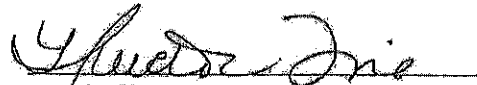
Old Business

1. Jacquie noted that trick or treat is Sunday the 31st from 4-6, those wishing to participate should turn a porch light on.
2. Jacquie reminded everyone that voting will be at park building on November 2nd.
3. Heidi confirmed that the clothing allowance for employees can begin in January, 2022.
4. Karen reported that she has done the data entry for One Call Now, over 200 have been entered. Bart and Justin are coordinating a test call.
5. Karen noted that she would like as many phone numbers as possible in the system, Jon suggested putting the information on the water bills.
6. Heidi told Karen that she has a One Call folder and she would like to keep all of the data together.

Adjournment

Julie moved to adjourn, Melody seconded, unanimous. 7:18.


Mayer


Fiscal Officer