

## March 21, 2023

**Bowerston Village Council** met in regular session on March 21, 2023, at 6 pm with Mayor Jacquie Humphrey presiding. Council members present were Paula Beamer, Polly Wolfe, Jon Humphrey, Melodie Jarvis, Juliet Humphrey, and Karen Donovan. Others included Heidi Trice, Fiscal Officer, Janeen Scott, Water/WW/Income.

Paula Beamer moved to approve minutes from the previous meeting as presented, Juliet Humphrey seconded. All present voted in the affirmative.

### Visitors:

#### **Regular Agenda Items**

1. Approval of payment of bills
2. Approval of Financial Report

Councilmember Juliet Humphrey made a motion to pay the bills, Jon Humphrey seconded. Roll Call: Wolfe, yea; Jon Humphrey, yea; Donovan, yea; Jarvis, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

Councilmember Juliet Humphrey made a motion to pay the bills, Melodie Jarvis seconded. Roll Call: Wolfe, yea; Jon Humphrey, yea; Donovan, yea; Jarvis, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

### **Committee Reports**

#### **Water-Sewer/Income Tax:**

WATER USAGE:	1,097,000
NUMBER OF BILLINGS:	288
PASS DUE ON THE 18 <sup>TH</sup> :	44
NUMBER OF NOTICES:	25
NUMBER OF SHUT OFFS:	2
NUMBER OF WORK ORDERS:	7
LATE CHARGES:	\$973.84
NOTICES COLLECTED:	\$250.00
COLLECTED AFTER 18 <sup>TH</sup> :	\$ 6,878.43
MONTHLY COLLECTION:	\$ 23,039.48

Council discussed 209 State Street, resident left an outstanding bill, Paula Beamer made a motion to apply the \$250.00 deposit to the outstanding bill, Melodie Jarvis seconded. Roll Call: Wolfe, yea; Jon Humphrey, yea; Donovan, yea; Jarvis, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

#### **Loan/Grant Status Reports:**

1. USDA Grant/Loan Funding- working on letter of conditions and easements.
2. Water System Improvements- planning is 100% complete. Design work 90% complete. Environmental review is 90% complete.

Funding package as of this date:

USDA-RD Loan	\$ 953,000	Secured*
USDA-RD Grant	\$1,032,000	Secured**
USACE	\$ 915,000	Secured***
ARC Grant	\$ 250,000	Applied for
RPIG-CDBG	\$ 750,000	Will apply for

3. Wastewater System Improvements-
 

Planning (Ohio EPA format):	<u>100%</u> complete
Design Work:	<u>75%</u> complete
Permits:	<u>0%</u> complete
Environmental review:	<u>60%</u> complete
Property acquisition: any required)	<u>0%</u> complete (Unknown if

4. Water Treatment Plant and Raw Water System Improvements:

Planning (OEPA format):	100% complete*
Design Work:	20 % complete
Permits:	<u>0%</u> complete
Environmental review:	<u>65%</u> complete
Property acquisition:	<u>0%</u> complete

5. Water Plant and Water Distribution- Applied for both water plant and wastewater community project funding request through Representative Bill Johnson.

#### **Mayor's Report:**

1. Schedule Records Retention Committee
2. New job description

Council discussed records retention meeting and decided to meet on May 16, 2023 at 6:30pm.

### **Fiscal Officer's Report:**

1. Resolution 2023-007 Amend Appropriation for OWDA drop-down funds.
2. Annual Local Government Conference.

Councilmember Juliet Humphrey made a motion to pass Resolution number 2023-007 to Amend the Appropriations reflecting the OWDA dropdown funds, Jon Humphrey seconded. Roll Call: Wolfe, yea; Jon Humphrey, yea; Donovan, yea; Jarvis, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

### **Village Administrator's Report:**

#### Water

- Need to replace valve #3 at the water plant. Will check to see if we have one and if not will need to order one.
- Need to get property acquired for New water plant ASAP. I will get with Jenna to see if we can make this happen.

#### Sewer

- Stull's excavating replaced two storm sewer catch basins and repaired one on Penn Ave.
- Nick informed me that all catch basins in the village have been inspected and cleaned.

#### Streets

- Working on getting streets cold patched when weather cooperates.
- Purchased a new leaf vac to replace the one that was damaged in the flood of 2022.

#### Park

- Looking to replace the lighting at the park building with remaining grant money. Will work on getting quotes in the near future.
- Looking to possibly rent a porta-jon during softball season instead of opening our outside restrooms to alleviate further damage and neglect to our outside bathrooms.
- Heidi also suggested putting doors and a lock on the outside restrooms to only be open during ball games to alleviate vandalism after park hours. I will look into getting quotes to install doors.

- Fixed countertop at the park building.

#### General

- Fixed drain near the garage and dumpsters to hopefully catch the water from running across the entrance.
- Had lights and stickers installed on new truck.
- Purchased belting to be installed on new trucks plow for helping deflect snow when plowing.
- Would like councils' approval to hire Jeremiah Warner as a part-time consultant on a as needed basis. He will be providing the village with his knowledge of all our systems and the upcoming water and sewer projects. He has been doing this for a long time

free of charge and I feel he needs compensated with what we have coming in the future

Councilmember Paula Beamer made a motion to hire Jerimiah Warner and pay him out of part-time general, Jon Humphrey seconded. Roll Call: Wolfe, yea; Jon Humphrey, yea; Donovan, yea; Jarvis, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

**Solicitor's Report:**

1. Fire department contracts
2. Hein Status
3. School property

**Delinquent Business:** (anything over 60 days and not completed)

1. Landowner Rental Agreement, Solicitor sent an agreement but it was not the right one.

**OLD BUSINESS:** Christmas decorations have been purchased and received. Councilmember Jarvis will send a link to purchase ribbons with the remainder of the fund stated for these purchases.

Councilmember Beamer spoke about the houses that will soon be coming down that are a part of the demolition and revitalization project through the County.

Councilmember Beamer also discussed welcome packets for new residents.

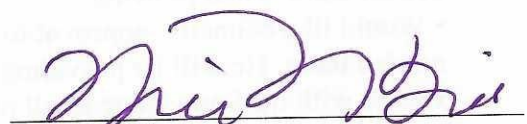
**NEW BUSINESS**

Councilmember Jarvis inquired about Ordinances for new houses/house trailers and doublewides in the Village. She was provided with a copy of the Ordinance for Manufactured homes.

Councilmember Beamer discussed the change in the CBDG grant projects, they will only be giving out 2 grants for a cost of \$60,000 per project. April 12, 2023 is the deadline. Village Administrator Busby will be applying for the grant for road repair.

As there was no further business Juliet Humphrey moved to adjourn the meeting, seconded by Jarvis. All affirmed.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Fiscal Officer