

June 20, 2023

Bowerston Village Council met in regular session on June 20, 2023, at 6 pm with Mayor Jacquie Humphrey presiding. Council members present were Paula Beamer, Jon Humphrey, Juliet Humphrey, Polly Wolfe, and Karen Donovan. Others included Heidi Trice, Fiscal Officer, Janeen Scott, Water/WW/Income.

Paula Beamer moved to approve minutes from the previous meeting as presented, Juliet Humphrey seconded. All present voted in the affirmative.

Paula Beamer made a motion to enter executive session pending legal, Donovan seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Wolfe, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed. Entered executive at 6:04pm

Paula Beamer made a motion to exit executive, Juliet Humphrey seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Wolfe, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed. Exited executive at 6:10pm.

Visitors:

Regular Agenda Items

1. Approval of payment of bills
2. Approval of Financial Report

Councilmember Juliet Humphrey made a motion to pay the bills, Beamer seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Wolfe, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

Councilmember Paula Beamer made a motion to accept the financial report, Juliet Humphrey seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Wolfe, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

Water Reports

WATER USAGE:	1,033,000	
NUMBER OF BILLINGS:	294	
PASS DUE ON THE 18 TH :	60	
NUMBER OF NOTICES:	28	
NUMBER OF SHUT OFFS:	0	
NUMBER OF WORK ORDERS:	8	
LATE CHARGES:		\$ 1,261.74
NOTICES COLLECTED:		\$ 300.00

COLLECTED AFTER 18 TH :	\$ 7,033.63
MONTHLY COLLECTION:	\$ 23,002.45

Council discussed 226 Penn Ave previous owner still owes on water bill, would like a bill sent to the previous owner by the Village Solicitor.

Councilmember Beamer made a motion to adjust 306 Liberty Street by \$30.15, Juliet Humphrey seconded. . Roll Call: Jon Humphrey, yea; Donovan, yea; Wolfe, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

Loan/Grant Status Reports:

1. USDA Grant/Loan Funding- working on letter of conditions and easements.

Funding package as of this date:

USDA-RD Loan	\$ 953,000	Secured*
USDA-RD Grant	\$1,032,000	Secured**
USACE	\$ 915,000	Secured***
ARC Grant	\$ 250,000	Applied for
RPIG-CDBG	\$ 750,000	Will apply for

Planning and Design Activities:

1. Planning (OEPA format): 100% complete*
2. Design Work: 100% including LSLs
3. Permits: 60% complete
4. Environmental review: 100% complete
5. Property acquisition: 19% complete

*ELR revised the Preliminary Engineering Report (General Plan/PER) to show only the water distribution and storage tank improvements. The General Plan and review fee were submitted to Ohio EPA.

**The water distribution lines do not need to be included in the Ohio EPA Plan Approval application. The water lines fall under an exemption. The water storage tank must be included in the Ohio EPA plan approval.

Lead Service Line replacement funding at \$325,000

2. Wastewater System Improvements-

Planning (Ohio EPA format):	<u>100%</u> complete
Design Work:	<u>75%</u> complete
Permits:	<u>0%</u> complete
Environmental review:	<u>70%</u> complete
Property acquisition:	<u>0%</u> complete (Unknown if any required)

3. Water Treatment Plant and Raw Water System Improvements:

Planning and Design Activities:

Planning (OEPA format):	<u>100%</u> complete*
Design Work:	30 % complete
Permits:	<u>0%</u> complete

Environmental review: 70% complete
 Property acquisition: 0% complete

4. Water Plant and Water Distribution- Applied for both water plant and wastewater community project funding request through Representative Bill Johnson.

Mayor's Report:

Resignation letter from Village Solicitor Jenna Hokes.
 Banners (email from the school included in the packet)

Councilmember Donovan made a motion not to accept the letter of resignation, Juliet Humphrey seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Wolfe, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

Council President:

FEMA information in the packet
 212 Project from 2021
 Demolition complete
 WTP and Raw Water project as receiving \$3,000,000 in Principal Forgiveness (grant)
 Governor DeWine awards additional \$114 million to address critical water infrastructure,
 Bowerston was awarded \$3,574,445.00

Fiscal Officer's Report:

Res 2023-010 Amend Appropriations to reflect payment from insurance to purchase new truck.
 Res 2023-011 Amend Appropriations to reflect dropdown funds from OWDA for projects.
 Res 2023-012 Declaring necessity for renewal of Current Expense Levy.
 Res 2023-013 Approval of 2024 Revenue Budget.

Councilmember Paula Beamer made a motion to accept Res 2023-010 Amend Appropriations to reflect payment from insurance to purchase new truck, Juliet Humphrey seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Wolfe, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

Councilmember Paula Beamer made a motion to accept Res 2023-011 Amend Appropriations to reflect drop down from OWDA, Juliet Humphrey seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Wolfe, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

Councilmember Paula Beamer made a motion to accept Res 2023-012 Declaring necessity for Current expense levy., Juliet Humphrey seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Wolfe, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

Councilmember Paula Beamer made a motion to accept Res 2023-013 Approval of 2024 Revenue Budget, Juliet Humphrey seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Wolfe, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

Village Administrator's Report:

Water

- Capped water line and installed hydrant in line to Conotton.
- Replace water valve #3 at the water plant

Sewer

- Capped line to Conotton.

Streets

- Patched most pot holes.

Park

- Removed 5 trees.
- Park looked really good for Memorial Day Celebration.

General

- Received new mower from Mendenhall Farms.
- Want to thank Monroe Twp. For trimming back our trees entering the village.

Councilmember Juliet Humphrey made a motion to except the Village Administrators report, seconded by Jon Humphrey. Roll Call: Jon Humphrey, yea; Donovan, yea; Wolfe, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

Solicitor's Report: NOT HERE BUT STILL ON AGENDA

1. Fire department contracts- Still in need of Leesville Contract.
2. School property


Delinquent Business: (anything over 60 days and not completed)

1. Landowner Rental Agreement Contract

OLD BUSINESS:

NEW BUSINESS

As there was no further business Juliet Humphrey moved to adjourn the meeting, seconded by Paula Beamer. All affirmed.



 Mayor



 Fiscal Officer