

**Bowerston Village Council**  
Regular Meeting, Tuesday, June 21, 2022

Council Attendance: Polly, Paula, Karen, Jon and Juliet. Melodie was absent.  
Other Officials: Janeen, Heidi, Jacquie and Jenna.

Julie made motion to approve May minutes, as presented, Jon seconded, unanimous.  
Paula made motion to approve bills, Juliet seconded, unanimous.  
Polly made motion to accept financial report, Juliet seconded, unanimous.

**Street Committee:**

1. Karen reported that several letters were issued regarding properties in violation of the Village's mowing ordinance, all issues have been resolved, except the old doctor's office. Paula has spoken to the brother of the owner who passed away. He will be getting back with us once he determines what his legal obligations are.

**Council President's Report:**

1. Paula reported that the school is giving the Village a piece of property for the water plant relocation, Jenna will need to review.
2. Paula advised that there are complaints about a sewer line odor from a neighbor. Jenna advised that is an issue between neighbors, he can call the health department, it is not a Village issue.
3. Paula inquired of Jenna who is responsible for cement stairs that are encroaching onto Main Street. We cannot fix it. Jenna advised that it is the land owners responsibility, she will provide the code and send a letter.
4. Paula reported that there has been an inquiry about putting a food truck on a piece Village property. Jenna advise that they would have to abide by the Harrison County Health Department regulations.
5. Paula reported that the employees are spending a great deal of time with shut off notices. She inquired what can be done to make the penalty steeper. A discussion took place regarding the matter. Jenna advised adding a second fee for those who are served a disconnect notice. The ordinance will be amended to reflect a 10% late fee, additional 15% if not paid within 7 days, plus flat fee of \$10 for the disconnection notice.
6. Julie made a motion to approve this change, Karen seconded, unanimous by roll call vote.

**Mayor's Report:**

1. Jacquie reported that there has been multiple complaints about 222 Water Alley and that she has spoken with the owner twice, he is in the process of evicting the tenets. Jacquie will contact him to advise the Village is going to begin formal proceedings. Janeen advised that he have the Sheriff accompany him to serve the papers.

**Village Administrator's Report**

1. Juliet made a motion to accept Bart's report, Karen seconded, unanimous.

**Utility Clerk's Report:**

1. Janeen reported that 77 accounts were delinquent after May17th and that \$605.30 in late fees were collected.

**Income Tax Administrator's Report:**

1. Janeen reported that we are currently ahead of collections from last year.  
2. Janeen reported that she has been collecting delinquent and non-filing taxes and inquired of Jenna how she should proceed with the second notice. Jenna said that she will have the sheriff deliver. Janeen to provide information to Jenna as to what the letters should say.

**Fiscal Officer's Report:**

1. Heidi presented Resolution 2022-07, tax renewal levy. Paula made motion to proceed, Juliet seconded, unanimous by roll call vote.  
2. Resolution 2022-08 Proposed Revenue Budget for 2023, totaling \$1,154,734.21. Julie made a motion to accept, Jon seconded, unanimous by roll call vote.

Julie moved to go into executive session, 6:36, personnel.  
Julie moved to go back into regular session, 6:45.

**Solicitor's Report:**

1. Jacquie inquired of Jenna as to how the issue with unpaid fines should be handled. Jenna will issue a final notice allowing 30 days.  
2. Jacquie inquired as to what the status of the Hein situation is, Jenna reported that they have been to pretrial and Hein is getting an another attorney. The judge gave him additional time. He did agree that he wants to be off of the Village system. August is the next court date. Paula said that we are awaiting EPA advice on the situation.

**New Business:**

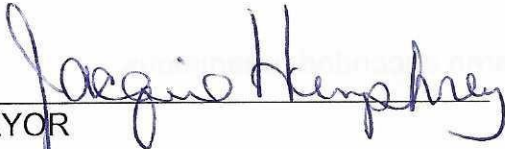
1. Jon made a motion to give Heidi, Janeen and Nick a one-time bonus of \$250 and Jim a \$100 bonus, July 1st. Unanimous by roll call vote.


**Old Business:**

1. Jon reported that he had spoken to Jackie Buckey about closing the alley between the old restaurant and the Buckey property. Jenna advised that these requests must be presented in writing. Paula inquired if this transaction is permissible with Jon is on Council, Jenna advised that it is, the Village will retain mineral rights.  
2. Paula reported that Council would like to add holidays to the flat rate weekend fee for employees performing daily water checks, Jenna will add as an addendum.

**Adjournment:**

Julie made motion to adjourn, Paula seconded, unanimous. 7:01

  
MAYOR

  
FISCAL OFFICER