

# Bowerston Village Council

Regular Meeting Tuesday, July 15, 2025

Village Officials Attendance: Polly Wolfe, Jon Humphrey. Paula Beamer, Janeen Scott, Bart Busby, Jeremiah Warner, Jacquie Humphrey and JJ Ong.

Karen Donovan: Absent, notified Mayor prior to meeting

Visitors: Erin Wright, OMEGA Present on Teams Meeting to update Council on Projects (report provided to Council and attached to packets) s

Special meeting August 20<sup>th</sup>. Pre-bid meeting on July 29<sup>th</sup>. Erin reviewed Water Distribution Sanitary Sewer, Water Treatment Plant, Garage Roof and Gordon Street Culvert Projects.

Paula inquired if the \$1.1Mil for the Gordon Street Culvert included engineering services. Yes it does.

Call To Order

Pledge of Allegiance

Roll Call of Council

Public Comments No Public Participation

Committee Reports:

Personnel Committee:

1. Report from Chase, he reported that JJ has presented a new Ordinance, 08-2025, with committee recommendations. Jon inquired as to how many hours is considered part time, up to 30.
2. Julie made motion to suspend the rules, Chase seconded unanimous.
3. Jon made motion to pass the ordinance, Julie seconded, unanimous.

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Approval of regular June minutes: Chase made motion, Julie seconded, unanimous.

Loan/Grant Status Reports: Cover by Erin

Pending and/or New Legislation:

1. Second Reading of Ordinance 05-2025, Golf Cart legislation.
2. Ordinance 06-2025, modifying records retention schedule. Julie made motion to suspend, Jon seconded, unanimous. Julie made motion to approve, Chase seconded, unanimous.
3. Ordinance 07-2025, adopting a procurement policy. Julie made motion to suspend, Jon seconded. Chase made motion to pass, Julie seconded, unanimous.

4. Resolution 13-2025, designating the Mayor, Fiscal Officer and/or Solicitor as designees to receive public records training on behalf of all elected/appointed officials. Julie made motion to pass, Polly seconded, unanimous.
5. Resolution 14-2025, approval to place park levy renewal on the November 4<sup>th</sup> ballot. A discussion took place regarding the Ordinance, JJ explained the amount the Village would receive. Polly made motion, Julie seconded, unanimous by roll call vote.
6. Resolution 15-2025, authorizing and directing the mayor to advertise for bids for water distribution project, retroactive to regular June meeting. Julie made motion, Jon seconded, unanimous by roll call vote.
7. Resolution 16-2025, authorizing mayor to advertise for bids for sewer project. Chase made motion, Julie seconded, unanimous by roll call vote.
8. Resolution 17-2025, authorizing mayor to advertise for bids for garage roof replacement project. Chase made motion, Julie seconded unanimous by roll call vote.
9. Resolution 18-2025, supplemental appropriations to pay OWDA loan payments. 5722 = \$39,328.98 and 5201 = \$40,550.00. Julie made motion, Jon seconded, unanimous by roll call vote.
10. Resolution 20-2025, approval to move \$1,223.50 from 5101-533-349 to 5101-539-342 for audit. Julie made motion, Jon seconded, unanimous by roll call vote.

#### Mayor's Report:

1. Agreement with Attorney General's office for income tax collection. Paula explained this agreement to Council. Jon made motion, Julie seconded, unanimous by roll call vote.
2. Report attached, Chase inquired how the trail committee meeting went, Paula reported. Julie made motion to approve Paula's report, Jon seconded, unanimous.

#### Village Administrator's Report:

1. Unauthorized water use. Bart discussed with Council information that he has received as to another entities volunteer FD taking Bowerston water. This is now being monitored.
2. Request from property owner to be de-annexed from Corporation. Bart reported that Jay McClain is looking to have utilities hooked up to a property he owns, he and Jeremiah reviewed and decided it is not feasible to the Village. McClain then requested that the property be de-annexed from the Corporation. Council discussed and is not interested in a de-annexation.
3. Attached Julie made motion to accept Bart's report, Chase seconded, unanimous.

#### Utility Clerk's Report:

1. Janeen presented a report to Council, attached. Julie made motion to approve, Chase seconded, unanimous.

Income Tax Administrator's Report:

1. Janeen reported that collections are down approximately \$5K from the seconded quarter of 2024. Report attached. Julie made motion to accept, Chase seconded, unanimous.

Fiscal Officer's Report:

1. Approval for mileage reimbursement to Mayor to travel to Columbus for OMEGA meeting. Julie made motion, Chase seconded, unanimous by roll call vote.

Solicitor's Report:

1. Easement Update
2. County property deeds

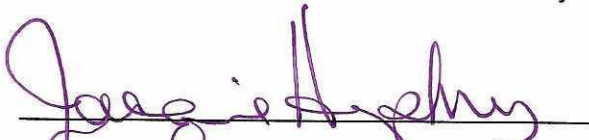
Old Business:


1. There are 4 Council seats up for election in November. Paula reported that Karen has notified her of her intent to resign as she will be moving from the Village.

New Business:

1. Approval to close Main Street Monday, September 1, 2025 for annual chicken barbeque, Julie made motion, Jon seconded, unanimous.
2. Permission to remove jungle gym at park, advice of insurance company, Paula explained this. JJ advised that this does not have to be done. No action taken.
3. Retroactive approval for Noah's health care stipend. JJ advised that Smith's rate of pay and insurance can be set retroactively, Chase made motion, Julie seconded, unanimous by roll call vote.
4. Village wide yard sales, July 26.
5. Agreement with AEP to hang veteran's banners on light poles, Jacquie explained, Julie made motion to approve, Jon seconded, unanimous by roll call vote.
6. Paula explained that the County has money available again for building demolition, she reached out to Bob John right away and has not heard back. Please let anyone who may be interested know.

Adjournment: Julie made motion to adjourn 6:52, Jon seconded, unanimous.

  
Jacquie Humphrey, Fiscal Officer

  
Paula Beamer, Mayor