

Bowerston Village Council
Regular Meeting Tuesday, July 19, 2022

Council Attendance: Melody, Karen, Paula, Jon and Juliet. Polly was absent, notified Council President prior to meeting.

Other Village Officials: Bart, Jacquie, Jenna. Heidi out due to illness, Janeen out due to vacation.

Juliet made motion to approve June minutes, Karen seconded, unanimous.

Paula made motion to approve bills as presented, Juliet seconded, unanimous.

Paula made motion to approve the financial report, Juliet seconded, unanimous.

Loan/Grant Status Reports

1. Water system improvement project, Paula reported that planning is 100% complete design is 65% and environmental review is 40%.

2. Raw water system improvement project, Paula reported that planning is 100% complete, design is 25% and environment review is 15%.

3. Wastewater improvement project, Paula reported that the planning is 100% complete, design is 60% and environmental is 0%.

4. Paula reported that she and Bart had went with the engineers today to review the property where the new water plant will be. Bart said that he will be asking the school for a little more room to accommodate parking and the restroom facility.

5. Paula reported that the reason that we haven't heard from the Army Corps is because their office has changed.

6. Paula noted that there is a meeting with the Engineers on September 21st at 6pm, Bart, Jacquie, Jenna and Janeen are required to be there.

Mayor's Report

1. Jacquie reported that she had spoken with the property owner of 222 Water Alley and he has a court order to have the current renters out by August 1. Jacquie said that she was clear to the property owner that Council has mandated that this property must be cleaned up

Personnel Committee

1. Paula reported that the Personnel Committee had met to review the paid time off and pay for water check on weekend and holidays. She inquired of Jenna what the next step will be, Jenna advised that she will put it into the handbook.

2. Karen inquired if Council can request proof of insurance if an employee is given an insurance allowance. Jenna said that we could. Council agreed that they would like to begin providing a stipend for insurance for the full time employee as of January 1, 2023. The amount to be finalized by October to put into 2023 appropriations.

Council's President's Report

1. Paula said that she has had 2 complaints about campers in the Village. One behind the Vincent property on Water Alley and one off of Main Street. The residents on Main

have been working on their property. These people asked for a variance on the camper ordinance until the house is complete. Council discussed and declined. Juliet made a motion to formally decline the request from Mark Strosnider to live in their camper while renovating the house, Karen seconded, unanimous by roll call vote. Jon inquired how they will be notified, letters will be issued by Jacquie.

2. Paula reported that she has had 2 complaints about the Yosick trailer on Long Alley, neighbors feel the trailer should be removed since it has not been inhabited in over a decade. Jenna advised that we can require the property owner to clean up the property, but not remove the trailer.

Village Administrator's Report

1. Bart inquired of Jenna if she had received the letter from the EPA regarding the Hein property, he advised that he doesn't want Hein doing any work on Village property, he would like his department to take care of this. Jenna inquired if the Village wants any of the equipment in the old lift station, Bart advised that we do not. We want to cap near the fire hydrant.

2. Jon inquired about the fire hydrant on his property, it is not working, he can have it.

3. Bart advised that SR212 at the turn onto SR151 is being badly damaged. He has contacted both ODOT and the oil and gas companies, ODOT has agreed to repair the area once the construction is complete.

4. Bart gave a progress report on the tree removal.

5. Bart noted that the guardrail on SR151, across from SR212 has been damaged and he is in the progress of getting this repaired. We have to pay for this repair, Jenna is submitting the cost in the OVI case. Bart will close a section of SR151 while this work is being completed.

6. Bart reported that he has closed the outside restrooms at the park because of vandalism. Council discussed having cameras reinstalled in the area.

7. Bart reported on recent repairs in the Village. Karen complimented him on the speedy progress of the sinkhole repair.

8. Bart reported that the old garage will be emptied soon of all the items that we need, Karen inquired if we can demolish it.

9. Karen inquired about mowing of the old doctor's office property. Paula said that the brother of the property own who passed away does not know who is responsible for the property. Bart said that he feels that we should not start mowing properties that are not ours.

Water Utility Report

1. In June there were 302 Billings, 78 delinquent on the 18th, 50 delinquent notices, 1 shut off notice issued which was paid prior to disconnection. Late charges were \$574.82 in June.

2. Amount collected after due date was \$6,682.23, \$19,343.85 was total monthly collection for June.

3. Paula reported that a Sherrodsville resident had taken water from one of our hydrants in Leesville in May. Janeen had billed and called him, he has not paid. Jenna will send a certified letter to advise that theft charges will be filed if this bill is not paid
4. Paula reported that Janeen has received a note from a resident that has 2 water meters that she would like to do more research on this issue before Council makes a determination.
5. Jenna presented Ordinance 2022-01 as requested by Council at the June meeting. This Ordinance is to put in place more stringent penalties for late payment of utility bills.
6. Julie made a motion to suspend the rules of 3 readings for an ordinance and pass this Ordinance as an emergency measure, Jon seconded, unanimous.
7. This Ordinance will keep the 10% penalty for payment after the 17th of the month, add 15% if not paid within seven additional days past the 17th and add a \$10 flat fee for serving of disconnect notices.
8. Juliet made motion to pass this Ordinance, Karen seconded, unanimous by roll call vote. This Ordinance will go into effect with the August billing cycle. Jenna recommended posting the notification at the post office.

Income Tax Administrator

1. Janeen's report showed that the Village is \$3,990.26 ahead of amount collected at this time last year. Total collected in the first 2 quarters of 2022 is \$51,215.31.

Fiscal Officer's Report

1. Resolution 2022-09, to put the park levy on the ballot, Paula made motion to approve this action, Juliet seconded, unanimous by roll call vote.

Old Business

1. Jon presented a paper signed by both himself and Jackie Buckey agreeing to close section of Middle Alley (Alley 1) between Main Street and Water Alley. Melody made motion to approve, Karen seconded, Paula, Karen and Melody in favor, Jon and Juliet abstained.

Solicitor's Report

1. Paula reported that there was a hydrant being used at the same time as backwashing being done on Friday, that caused brown water on Saturday, on Sunday the issue was worse. It was discovered that the Fire Department had been using a hydrant for training without notifying the Village. Now one fireman has requested reimbursement for both himself and his sister for laundry. Jenna advised that we are not responsible to reimburse for damaged laundry. Jenna further said that the FD should notify the Village prior to using a hydrant so that the residents could be notified prior.
3. Paula requested that the Village stop selling bulk water until our new water lines are installed. Melody made a motion to discontinue the sale of bulk water, except to Conotton Valley, until the new lines are installed, Julie seconded, unanimous.

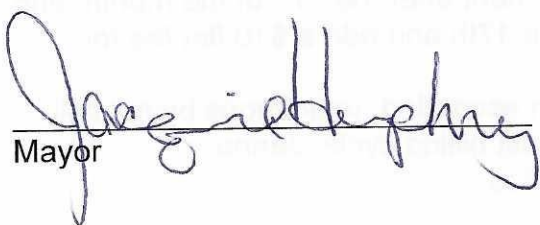
July 19, 2022

New Business

1. Permission for the FD to close Main on September 4, for the annual chicken barbecue and car show. Melody noted that there was trespassing on private property last year and trash left after last year's event. Tabled until August.

Adjournment

Juliet made motion to adjourn, Melody seconded, unanimous. 7:09


Mayor


Fiscal Officer