

Bowerston Village Council

Regular Meeting Tuesday, January 21, 2025

Village Officials Attendance: Karen Donovan, Polly Wolfe, Jon Humphrey, Juliet Bryant and Chase Bryant. Paula Beamer, Janeen Scott, Bart Busby, Jeremiah Warner, Jacquie Humphrey and JJ Ong.

Pledge of Allegiance

Roll Call of Council

Visitors: Andrew Leitch and Dustin Gillis, Acrisure Insurance, provided information to Council on purposed insurance premium for 2026. A discussion took place to address Council's questions. JJ advised Council on the difference between bonding and faithful performance coverage.

1. Julie made a motion to suspend the rules of three readings to adopt and ordinance authorizing coverage through faithful performance instead of bonding, Karen seconded, unanimous by roll call vote.
2. Julie made motion to pass Ordinance 02-2025 authorizing coverage through faithful performance, Chase seconded, unanimous by roll call vote
3. Polly made motion to go with Acrisure Insurance, Public Entities Pool (PEP), beginning February 1, 2025, Julie seconded, unanimous by roll call vote.
4. Fiscal Officer to notify Whitaker of cancelation and send resolution to PEP.

Annual Organizational Items

1. Approve Unified bank as the Village's financial institution for 2025
2. Adopt the Ohio Basic Code for 2025
3. Approve the third Tuesday at 6pm as regular meeting date/time for 2025
4. Mayor's appointment of 2025 committees: Finance: Juliet, Karen, Jon. Personnel: Chase, Polly, Juliet. Utilities: Karen, Jon, Chase. Health Department: Polly, records: Paula, Mr. Ong, Janeen, Jacquie and community member Marie Harris.
5. Chase made motion to approve the four above items, Jon seconded, unanimous by roll call vote.

Nomination and approval of 2025 Council President

1. Karen nominated Juliet, Polly seconded the motion, unanimous by roll call vote.

Approval of regular December Minutes: Julie made motion to approve, Karen seconded, unanimous by roll call vote.

Pending and/or New Legislation:

1. Resolution 01-2025, supplementals from EOY 2024. Karen made motion, Chase seconded, unanimous by roll call vote.
2. Resolution 02-2025, local roads & shale, Julie made motion, Chase seconded, unanimous.
3. Ordinance 01-2025, Flood Damage Reduction. Julie made motion to suspend the rules of three readings and pass as an emergency measure, Polly seconded, unanimous.
4. Julie made motion to pass the ordinance as an emergency measure, Karen seconded, unanimous by roll call vote.

Loan/Grant Status Reports:

1. Paula reported that we should be going to bid for Water Distribution in February.

Mayor's Report:

1. Second theft of water reported to Carroll County. A discussion took place regarding the issue.
2. Report attached, Jon made motion to approve, Karen seconded, unanimous

Village Administrator's Report:

1. Approval for canopy removal and disposal, no cost to Village. Karen made motion to approve, Julie seconded, unanimous.
2. EPA letters going out to customers for backflow prevention, this is mandated by the EPA.
3. Bart reported that he and Paula have submitted the request for the drop down payment for the roof for the garage. Paula advised that the Village's portion is 10%, on the \$100,000.00.

4. Attached, Julie made motion to approve, Karen seconded, unanimous by roll call vote.

Utility Clerk's Report:

1. Janeen reported on monthly collections and late notices, \$975.76 in late notice, 8 work orders for shut offs, all have been paid, only 2 were shut off.
2. Julie made motion to approve Janeen's report, Chase seconded, unanimous.

Income Tax Administrator's Report:

1. Janeen reported that we ended 2024 \$18,382.64 over what was collected in 2023.
2. Janeen reported that she has received the data exchange from the State of Ohio and will begin the reconciliation process again.
3. Julie made motion to approve Janeen's report, Polly seconded, unanimous.

Fiscal Officer's Report:

1. Motion to approve bills, as presented, Julie made a motion to approve, Chase seconded, unanimous by roll call vote.
2. Motion to accept financial reports, as presented, Julie made motion to approve, Polly seconded, unanimous by roll call vote.
3. Stipend for 2025, Julie made motion to pay Paula a stipend of \$300.00 per month in 2025, Karen seconded, unanimous by roll call vote.

Solicitor's Report:

1. JJ inquired if there has been any reply from the Harrison County Sheriff's department on our request for assistance in enforcing our ordinances, there has not. JJ advised that Council needs to think about getting some money together to pay for the expense law enforcement assistance in the future. A discussion took place regarding enforcing Village ordinances and barking dogs.
2. Chase inquired if a joint effort with other villages would be worth looking into. A discussion took place regarding this matter. Paula to follow up with the Sheriff's department.

3. Polly made motion to accept JJs report, Chase seconded, unanimous by roll call vote.

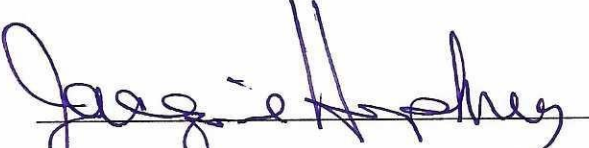
Old Business:


1. Karen inquired about follow up at Bridge Street residence, Bart followed up immediately after the request.

New Business:

None

Adjournment: Julie made motion, Polly seconded, unanimous. 7:23


Jacquie Humphrey, Fiscal Officer


Paula Beamer, Mayor