

Bowerston Village Council
Regular Meeting Tuesday, December 14, 2021

Attendance: Melody, Jon, Polly, Paula, Karen and Juliet. Justin, Heidi, Janeen, Jacquie, Bart, Deputy Huffman, Doug Trice, Donnie Coen, Kimmy Hanshaw, Marleeza Coen.

Bid were reviewed awarded.

November minutes Paula made motion to approve, as presented, Karen seconded, unanimous.

Paula moved to pay bills, as presented, Polly seconded, unanimous.

Loan/Grant Status

1. Jacquie noted that notes from the December meeting with the engineers had been distributed prior to the meeting and urged all Council to review. These projects are on-going.
2. Jacquie presented Resolution 2021-10, to approve RCAP to submit application on the Village's behalf. Karen made motion to approve, Juliet seconded, unanimous.

Mayor's Report

1. Jacquie explained the list of 2021 accomplishments and reviewed a list of 2022 goals.
2. Jacquie explained a meeting she had attended with Paystar, to provide service that will allow payments to be accepted on the Village's website. The flat rate fee for the Village is \$35.00 per month. Jon made a motion to enter into contract with Paystar at the rate of \$35 per month, Melody seconded, unanimous.

Visitors: Donnie Coen was present at the meeting to discuss the infringement on the Village's easement. Jenna advised that the structure in question is clearly in the alley. A lengthy discussion took place regarding the matter. Coen threatened physical harm to anyone who touches his property. No action taken

Solicitor's Report

1. Jenna reported that Hein has requested a phone conference with the Village and EPA, he wants his own septic system. Jenna advised that there is pretrial in February. Bart inquired if the Village supplies water to the property, Paula advised that it is supposed to be turned off but there is no way of knowing that for sure. Bart clarified that both the water and sewer utilities need to be shut off.
2. Jenna advised Bart that we can cap the property as soon as the EPA approves. Paula advised that a fire hydrant has to be put at the end of the Village's line.
3. Jenna presented a utility rate agreement for LJ Smith.

4. Melody made motion to approve renewing the contract with Jenna for 2022, no changes from 2021, Jon seconded, unanimous.

Village Administrator's Report

1. Bart introduced Taylor Meese, new part time employee, started today.
2. Bart reported that the backhoe needs the clutch replaced, \$2-3K, he is calling around. Unsure if we will need a rental.
3. Bart reported that he looked at the tree issue that Melody had reported and spoke with the people removing the trees.
4. Bart reported that it will probably be April by the time the tree on Main Street is taken down.
5. Bart reported that there are also some trees around the Liberty Street tower that the tree guy wants. Bart will make these arrangements.
6. Bart said that he had spoken with a representative from Encino and suggested that the Park committee look at this.

Council President's Report

1. Paula reported that she had a complaint about where the waterline on Gordon was dug up, it is settling and bumpy. Bart is on this.

Utility Clerk's Report

1. Janeen reported that 32 door notices for disconnection was issued in November. \$600.68 collected in late charges. \$1,620.00 in other.....
2. Janeen said that she is working on determining how many connections we cannot turn off.
3. Bart said that we can buy new meters that can be locked, work will continue on this.

Income Tax Administrator's Report

1. Janeen reported that we are in excess of \$40K above last year's collection.

Fiscal Officer's Report

1. Heidi present appropriations for 2022 and explained the work that she and Paula have done. She presented Resolution 2021-11, Juliet moved to approve, Karen seconded, unanimous by roll call vote.
2. Heidi reported that she has received an email about building demolition and revitalization, the State has funds that can be applied for. She is going to the County Commissioners tomorrow to request that they write a letter of interest so the County can participate.
3. Polly made motion to allow Heidi to conduct business until January meeting, Julie seconded, unanimous.

Old Business

None

New Business

1. Jacquie explained that the EMA has a survey to post on our website and said that she is willing to post the survey but not to do any further maintenance, Paula moved to approve, Juliet seconded, unanimous.
2. Jacquie apologized for canceling the food following the December meeting. Employee appreciation lunch on the 23rd.

Adjournment

Julie moved to adjourn, Melody seconded, unanimous.



Mayor



Fiscal Officer

