

Bowerston Village Council  
Regular Meeting Tuesday, August 17<sup>th</sup>, 2021

**Attendance:** All present except Melody, she notified Council President prior to meeting. Bart, Jacquie, Janeen, Heidi and Jenna.

Paula moved to go into executive session to discuss personnel, Polly seconded, unanimous. 6:02.

Paula moved to go back into regular session, Julie seconded, unanimous 6:06.

Paula made motion to accept Karen Kinney's letter of retirement, effective August, 3, Juliet seconded. Unanimous.

Paula moved to approve July minutes, Juliet seconded, Unanimous.

Paula moved to approve July special minutes, Karen seconded, unanimous.

**Personnel Committee**

1. Paula reported that the personnel committee recommends hiring Janeen Scott as utility clerk at the salary of \$550.00 per month, paid by-weekly and to change Scott's hourly wage for income tax work from hourly to \$400.00 per month, also paid by weekly, Jon made motion to approve, Julie seconded, roll call vote, unanimous approval.

2. Paula reported that Bart has requested, and the personnel committee recommends for Allan Marcus' hours be increased from 25 hours per week to 28, \$13.25 per hour, beginning September 1. Paula made motion to approve, Julie seconded, unanimous approval by roll call vote, except for Karen abstained.

**Council President Report**

1. Polly moved to accept Paula's written report, Juliet seconded, unanimous.

**Loan/Grant Status Report**

1. Jacquie reported on notification of the loss of principal forgiveness funding from EPA during a recent Zoom meeting. EL Robinson has suggested adding either Conotton or New Hagerstown residents back into the plan to regain this funding. Work is currently underway for RCAP representative to set up a meeting with residents of these areas. Commitment of 4-6 is needed.

**Mayor's Report**

1. Jacquie reported that there have been numerous complaints about Ordinance violations such as parking on the sidewalk, ongoing sidewalk sales, building onto an alley and living in a camper. Jacquie inquired of Jenna if monetary fines can be attached to Ordinance violations. A lengthy discussion took place regarding the matter. Jenna advised that parking motorcycles on the sidewalk can be ticketed every 24 hours by Village Officials and the building on the sidewalk can be removed by Village employees after 48 hours' notice to the property owner. Ordinances for other offences will be reviewed and presented to Solicitor for adjustments and updates so that fines can be applied.

2. Jacquie reported that she has sent a letter to the Ohio Mayor's Association to ask for fee waiver for annual dues, no response has been received.

#### **Village Administrator's Report**

1. Bart reported that he hasn't heard back from Encino yet about the tree cutting.
2. Bart said that he has gotten an estimate from the salt dome, and is going to downsize and get another estimate. Heidi asked if we could use just a lean to instead of a building. A discussion took place, he will report back next month.
3. Bart reported that his department needs some tools, he would like cordless. Paula advised that scrap metal can be turned in and used for tools, Heidi said the amount received from the scrap metal is what can be spent on tools.
4. Bart reported that he would like to remove the back stop by the water plant, Jenna advised that a motion is not needed for him to do this.

#### **Fiscal Officer's Report**

1. Heidi Reported that she needs Ordinance 02-2019 revised to remove the word "debit", per the auditor, Jenna will do this.
2. Heidi reported that his has applied for the ARPA funds, we should get around \$19,000.00.
3. Heidi reported that there is an estimate for GAS software in packets, Jacquie said that she feels that is going backwards and will actively campaign against this change.

#### **Income Tax Administrator's Report**

1. Janeen reported on current income tax collection status, approximately \$28,000.00 above what was received at this time last year.

#### **Utility Clerk Report**

1. Janeen reported on utility shut off accounts, there are 77. A discussion took place regarding the matter. Janeen believes that the meters need read on the 26th.
2. Janeen reported that we need the ability to accept credit/debit cards. Jacquie inquired if utilities can be paid on the website, not at this time. Heidi reported that she had Paula have spoken with Stephanie at the bank to get this in place.
3. A lengthy discussion took place regarding the shut off date for the Ordinance revision. Due date will be the 17th, 24th is notice date and shut off date will be the 1st.
4. Paula noted that the \$150.00 capping fee needs added to the new ordinance.
5. Paula advised that an Ordinance is needed for LJ Smith, the auditor made note of this. Jenna suggested making our Ordinance govern all businesses, "out of town business rate", an Ordinance cannot be created to signal out one entity. Jacquie noted that this would effect Bowerston Shale and Bowerston Point. Jenna suggested doing a contract, instead of an ordinance, with LJ Smith. Heidi will contact the auditor and see if a contract will satisfy the State before revising any ordinance.
6. Paula noted that the bulk water ordinance needs adjusted, too, and gave Jenna the information.

#### **Solicitor's Report**

1. Jenna reported that the Hein situation is going to court, probably November, she will keep Council updated.
2. Juliet made a motion to set the fee for Village personnel to mow in the noxious weed ordinance at \$100.00, Paula seconded, unanimous.

#### **Old Business**

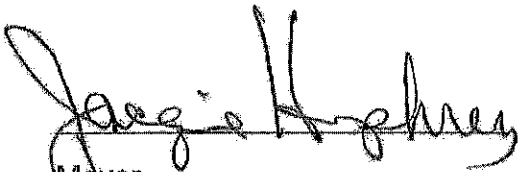
1. Jacquie noted that the certificate has been received back records disposal. Bart advised that shred/cleanup will be on Saturday, September 25<sup>th</sup> from 9am to 1pm.
- 2.

#### **New Business**

1. Karen moved to accept donation of security camera from Paula, Juliet seconded, unanimous.
2. Paula made motion to approve the closure of Main Street, from Grant to Liberty, on Sunday September 5 for Fire Department, Juliet seconded, unanimous.
3. Paula noted that mosquito needs done prior to September 5th. Bart will call to schedule.
4. Paula thanked volunteers for painting cannon, Emily, Ethan and Evan Siegel.
5. Paula inquired of Jenna if she had reached USA Bluebook, Jenna advised that she has not reached them but that she will try again.
6. Paula noted that the State is asking for support for the Opioid Settlement. Paula had the resolution for Jenna to review. Paula moved to approve support, Jon seconded, unanimous by roll call.

#### **Adjournment**

Paula moved to adjourn, Juliet seconded, unanimous.  
7:17

  
Mayor

  
Fiscal Officer