

## April 18, 2023

***Bowerston Village Council*** met in regular session on April 18, 2023, at 6 pm with Mayor Jacquie Humphrey presiding. Council members present were Paula Beamer, Jon Humphrey, Melodie Jarvis, Juliet Humphrey, and Karen Donovan. Others included Heidi Trice, Fiscal Officer, Janeen Scott, Water/WW/Income.

Juliet Humphrey moved to approve minutes from the previous meeting as presented, Paula Beamer seconded. All present voted in the affirmative.

**Visitors:** Dan Fantine, CV Softball association. Mr. Fantine requested to rent a port-a-jon 2 for the park, during softball season. Asking the Village to pay half for the port-a-jon.

Juliet Humphrey made a motion to rent the port-a-jon and pay half of the fee, Karen Donovan seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Jarvis, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

### **Regular Agenda Items**

1. Approval of payment of bills
2. Approval of Financial Report

Councilmember Juliet Humphrey made a motion to pay the bills, Jon Humphrey seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Jarvis, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

Councilmember Juliet Humphrey made a motion to pay the bills, Paula Beamer seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Jarvis, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

### **Committee Reports**

#### **Water-Sewer/Income Tax:**

WATER USAGE:	1,121,000	
NUMBER OF BILLINGS:	290	
PASS DUE ON THE 18 <sup>TH</sup> :	52	
NUMBER OF NOTICES:	29	
NUMBER OF SHUT OFFS:	4	
NUMBER OF WORK ORDERS:	6	
LATE CHARGES:		\$ 982.40
NOTICES COLLECTED:		\$ 290.00

COLLECTED AFTER 18 <sup>TH</sup> :	\$	9,247.31
MONTHLY COLLECTION:	\$	22,381.94

Customer water bill issue

Council discussed 8094 Cumberland Rd about reimbursing for a bad meter reading. Resident will receive \$122.21 in credit. Paula Beamer made a motion to credit the amount of \$122.21 Melodie Jarvis seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Jarvis, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

Council discussed the water service contract; the water clerk is still waiting on the right document to be drawn up by the Village Solicitor.

#### **Loan/Grant Status Reports:**

1. USDA Grant/Loan Funding- working on letter of conditions and easements.

Funding package as of this date:

USDA-RD Loan	\$ 953,000	Secured*
USDA-RD Grant	\$1,032,000	Secured**
USACE	\$ 915,000	Secured***
ARC Grant	\$ 250,000	Applied for
RPIG-CDBG	\$ 750,000	Will apply for

#### **Planning and Design Activities:**

Planning (OEPA format):	<u>100%</u> complete*
Design Work:	95% complete Excluding
LSLs	
Permits:	<u>0%</u> complete
Environmental review:	<u>95%</u> complete
Property acquisition:	<u>15%</u> complete

Water tank soil drilling results indicate that the soils are acceptable for the water storage tank

2. Wastewater System Improvements-
 

Planning (Ohio EPA format):	<u>100%</u> complete
Design Work:	<u>75%</u> complete
Permits:	<u>0%</u> complete
Environmental review:	<u>70%</u> complete
Property acquisition:	<u>0%</u> complete (Unknown if any required)
3. Water Treatment Plant and Raw Water System Improvements:

**Planning and Design Activities:**

Planning (OEPA format):	100% complete*
Design Work:	30 % complete
Permits:	0% complete
Environmental review:	70% complete
Property acquisition:	0% complete

4. Water Plant and Water Distribution- Applied for both water plant and wastewater community project funding request through Representative Bill Johnson.

**Mayor's Report:**

Memorial Day help.

Relocate the sign due to Bridge Replacement Project.

**Council President:**

Electric supplier for Village properties

Electric Aggregation for village resident coming to the May meeting.

Fire department requesting to shut down Main Street on September 4, 2023

Voting will be held at the fire department

Community Yard sales/June 17, 2023?

Demo for Village of Bowerston properties should start around May 1, 2023

Councilmember Karen Donovan made a motion to allow Main Street to be shut down on 9-4-23 for the Fire Department, Jon Humphrey seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Jarvis, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

**Fiscal Officer's Report:**

Resolution 2023-009 Amend Appropriations and request new revenue certificate for dropdown funds from OWDA for Water Distribution project.

Councilmember Juliet Humphrey made a motion to pass Resolution number 2023-009 to Amend the Appropriations reflecting the OWDA dropdown funds, Paula Beamer seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Jarvis, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed.

**Village Administrator's Report:****Water**

- Contacted Stull's about spreading 57's on the road to the water plant.
- Ordered valves for the water plant. Will replace valve #3 when we receive them.

**Sewer**

- Will install chlorine as of 5-1-23.

- Replaced lock on the gate.

### Streets

- Will cold patch as needed. Ruhlin Company will be maintaining Main Street during bridge construction.
- Repaired catch basin behind post office.
- Working on getting catch basins cleaned.
- Cleaned and removed salt hopper.
- Fixed pot holes near Sunnyslope.

### Park

- Getting estimates on removing trees near playground equipment.
- Would like to get a pole saw for trimming bushes at the park and the cannon.
- Softball coach asked if the village would be willing to pay half the cost on getting a porta-jon for a couple months as they will practicing there.

### General

- Replaced deck tire on the Ventrac.
- Hopefully getting with Stull's this week on capping lines to LJ's.

Councilmember Paula Beamer made a motion to enter executive session for personnel, Karen Donovan seconded. Roll Call: Jon Humphrey, yea; Donovan, yea; Jarvis, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed. Executive entered at 6:26pm

Councilmember Juliet Humphrey made a motion to exit executive session, seconded by Karen Donovan. Roll Call: Jon Humphrey, yea; Donovan, yea; Jarvis, yea; Juliet Humphrey, yea; Beamer, yea. Motion passed. Exited Executive at 6:31pm.

### **Solicitor's Report: was no present**

1. Fire department contracts
2. Hein Status
3. School property

### **Delinquent Business:** (anything over 60 days and not completed)

1. Landowner Rental Agreement, Solicitor sent an agreement but it was not the right one.

### **OLD BUSINESS:**

### **NEW BUSINESS**

Councilmember Karen Donovan inquired about grills for the park. Council discussed and stated it will be put on for next year's projects.

As there was no further business Juliet Humphrey moved to adjourn the meeting, seconded by Paula Beamer. All affirmed.



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Mayor



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Fiscal Officer

