

Bowerston Village Council
Regular Meeting, Tuesday, May 17th, 2022

Attendance: Village Personnel, Paula, Karen, Polly, Juliet and Jon were present, Melodie was absent. Bart, Heidi, Janeen, Jacquie

Visitors: Samantha and Ross Miller, were present to address Council regarding a fine they had received at their Jarvis Street property due to an Ordinance violation of a camper being placed on the property. They have had the camper removed by their tenants. Paula made a motion waive the \$100 fine, Juliet seconded, unanimous by roll call vote.

Juliet moved to approve April minutes, as presented, Polly seconded, unanimous.
Paula made motion to pay bills, as presented, Julie seconded, unanimous.
Paula made motion to accept financial report, as presented, Julie seconded, unanimous.

Personnel Committee Report:

1. Paula reported that Nick Stevenson was hired over the weekend at the rate of \$20.00 per hour.
2. Committee discussed allowing 56 PTO hours per year, for being on call, as an incentive.
3. Insurance was discussed, Jon suggested offering a set amount, letting the employee find the insurance. Committee recommended offering \$88.00 per month towards insurance, tabled.
4. Karen made a motion to pass the 56 hours PTO, Julie seconded, unanimous by roll call.

Finance Committee Report:

1. Paula inquired what Council's thoughts are toward purchasing a back hoe, Committee recommends using \$11,000 from Other Capital Project, 2019 assets sale, \$22,000.00 ARP, if the \$50,000.00 grant is received.
2. Julie made motion to pass, only if \$50,000.00 grant is received, Polly seconded, unanimous by roll call vote.

Mayor's Report:

1. Jacquie reported that the situation with the camper is resolved.

Village Administrator's Report:

1. Nick started yesterday, Bart would like to see the weekend pay structure changed from 3 hours, to a flat rate. It takes about 1 1/2 hours to complete this task. Bart suggested \$50.00, for weekend water checks by Village employees. Polly made motion, Julie seconded, unanimous by roll call vote.
2. Bart reported that Taylor will go back to her regular hourly rate once Nick is trained.
3. Bart said that he would like to budget for a zero turn mower next year.
4. A discussion took place about hiring a person just to mow.
5. Bart reported that mosquito spraying will be done on May 24th at 7:30pm. If we spray 5 times we get one free. Bart will schedule these.
6. Bart reported that he would like to declare rear Gordon alley as a non-maintained alley, Karen made motion, Julie seconded, unanimous.

Utility Clerk's Report:

1. Janeen report that there were 302 Billings in April, 50 delinquent on the due date, 24 shut-off notices, with no-shut offs taking place. \$655.62 late charges were collected in April, \$6,196.16 collected, \$17,636.85 monthly total for April.
2. Janeen reported that there were 2 water line breaks on Gordon Street in February and she would like to adjust the sewer bill for Tom Smith by \$176.18. Mr. Smith has already paid for the water and the minimum sewer fee. Jon made motion, Julie seconded, unanimous.
3. Janeen reported that payment on Paystar has been very favorable, but the payments made an issue in the bank statement and reconciliation the first month. Heidi reported that they have worked out a system.

Income Tax Administrator's Report:

1. Janeen reported that she has sent out approximately 15 letter for non-filing of taxes and she is getting responses.

Fiscal Officer's Report:

1. Heidi presented a Public notice for backhoe, Julie made motion to approve this, Jon seconded, unanimous.
2. Heidi presented Resolution 2022-07 for the revolving loan for water facilities, allowing the Mayor to enter into on Village's behalf, Julie moved, Jon seconded, unanimous.
3. Heidi noted that the electric rate is going up.

Solicitors Report:

1. Jenna was absent, contacted Mayor and Council President prior to meeting.

Old Business:

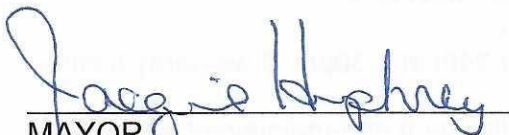
1. A discussion took place regarding the salary of Mayor. Jon made a motion to raise the pay to \$500.00 per month, beginning January 1, 2024, Julie seconded, unanimous by roll call vote. Jacquie will notify Jenna.
2. Jacquie reported that new pics have been taken for the website and Mr. Blick has advised that he and the students are in the process of reviewing these before uploading to the website.
3. Jon said that he wants to pursue the alley being vacated by the old restaurant, 4-wheelers use it, no action taken at this time.

New Business:

1. None

Adjournment:

Julie made motion to adjourn, Paula seconded, unanimous. 7:06pm.


MAYOR


FISCAL OFFICER