

Bowerston Village Council

Regular Meeting, Tuesday May 18, 2021

Attendance: Council: Polly, Paula, Jon, Melody, Juliet

Village Officials: Bart, Jacquie, Heidi and Jenna

Visitors: Karen Donovan, present to join council, Milo Baker, present to observe.

The Pledge of Allegiance was recited and Council recessed to Executive Session: 6:05 to 6:32

Action from Executive Session:

1. Jacquie presented a letter of resignation from Marie Harris and a letter of interest in joining Council from Karen Donovan.

Paula moved to accept Marie's resignation, Polly seconded, unanimous.

Paula moved to appoint Karen, Melody seconded, unanimous. Jenna administered the oath of office.

2. Jacquie asked that Council confirm the termination of Allen Case. Jon made motion, Julie seconded, unanimous by roll call vote.
3. Juliet made motion to hire Bart Busby, retroactive to May 14th, Melody seconded, unanimous by roll call vote.
4. Jacquie inquired of Jenna if Case should be paid for the first part of the month. Jenna advised that no check be issued until Village property is returned. Pay will be from May 1 to May 13.

Personnel Committee Report:

1. Paula reported that the Committee recommends that Janeen be paid biweekly. Jon moved to approve, Juliet seconded, unanimous.

2. Paula reported that Karen had composed a report for the month, there is only 1 customer nearing shut off. 7 customers are delinquent, 1 new hook up, 1 customer refusing to pay deposit.

Loan/Grant Status:

1. Paula Ohio EPA has preliminarily rated the village's water project to receive 50% Principal Forgiveness (grant).

2. Paula reported that there are 2 more grant opportunities to pursue. Jenna suggested speaking with the County Commissioners again, that they sometimes kick in money once the EPA awards.

Mayor's Report:

1. Jacquie noted that the annual Memorial Day is at Gateway Park on the 31st at 11am, music will begin at 10:45. We need to have the guys move a couple of picnic tables to that area.

Fiscal Officer's Report:

1. Heidi noted that she will be handling the surcharges in UAN differently.

Village Administrator's Report:

1. Bart said he is in the process of meeting people and understanding how the Village operates and what needs done.

2. Bart will look into getting a trench box and check on the Worker's Comp grant.

3. Bart inquired as to how he goes about getting blades for the mower, and what amount is permissible. A discussion took place regarding operating expenses.

4. Bart inquired about getting a salt shed for out at the garage. Heidi inquired if this could be considered a Capital Improvement and paid for from income tax monies. Bart suggested looking at a dome.

5. Bart reported that he and Paula have been talking about hiring a full time employee. Jacquie noted that Council had authorized Paula to hire between Council meetings.

6. Jon moved to allow Allan Marcus to work up to 40 hours until a full time employee is hired, Karen seconded, unanimous.

7. Bart reported that Trey (CCMEP worker) is working 32 hours a week, he will be off on Wednesdays.

8. Jon moved to raise Allan Marcus' pay \$2 per hour, Melody seconded, unanimous by roll call vote, with Karen abstaining. Beginning at the next pay period.

9. Bart noted that Allan had told him that a plumber is needed for a sewer back up at the park. Heidi provided a contact. Paula made a motion to approve up to \$1000 to have this resolved, Polly seconded, unanimous.

Solicitor's Report:

1. Jenna presented requested Ordinance to apply the \$25.00 maintenance fee to wastewater customers and also addressed the wording of delinquent accounts for bills to have a due date and a shut off date printed on them, lastly the ordinance discontinues payment plans for delinquent accounts. This is reading one, Heidi will provide Ordinance number.

2. Jenna presented the court papers for the Hein property and advised that the landowner will be served. Jenna further advised that she would like to have Paula as the witness, if necessary, as she has been on Council long enough to remember when the issue began.

New Business:

1. Paula made motion to accept donation in amount of \$1,050.00, from the Harrison Bee Club/Eric Kimble, Juliet seconded, unanimous.

2. Jacquie reported that the cheerleaders are using the park building in July and asked that Council consider waiving the fee if the school cannot pay. Jacquie will find out what the situation is from Cheer Advisor, no action taken.

3. Paula reported that the former VA had hooked up a new customer and supplied a valve to them, Paula inquired if this customer should be charged for this valve, he was not advised of the cost. Paula reported that this customer has both a well and Village water hooked up, no deposit was collected at the time, it has been now. Paula inquired if the customer should be charged the \$291.00? A discussion took place regarding this matter. Jenna advised that we speak to the property owner and apologize for our former employee. Jenna inquired if there is a way to check to see if this valve is actually hooked up. We will ask the property owner what deal the VA made with them, and should honor whatever it was.

Old Business:

1. Jacquie asked Melody, Juliet and Karen to be on the records committee.
2. Paula noted that committees need to be reformed.

Finance: Paula, Polly and Juliet
Personnel: Paula, Polly and Jon
Street: Karen, Jon, Melody
Park: Polly, Karen, Melody
Utility: Paula, Jon, Juliet

Adjournment:

Jon made motion to adjourn, Paula seconded, unanimous. 7:38

*Joseph Anthony
Mayor*

*Heidi L. Trico
Fiscal Officer*