

Bowerston Village Council  
Regula Meeting Tuesday, January 18, 2022

**Village Attendance:** Jacquie, Janeen, Bart, Justin, Karen, Paula, Polly, Juliet, Jon, Juliet

**Visitors:** Donnie Coen, Kimmy Hanshaw, Chris Caldwell, Megan John. Joel Bender, Whitaker Myers.

Jacquie administered the oath of office to Karen, Juliet, Paula and Polly.

**Visitors:**

Joel was present to explain the Village's \$285 increase in premium for 2022. Also, there are some changes coming to the Ohio Plan, he has highlighted in the hand out. Joel suggested changing the FO bond to \$35,000.00 to make the bonding free. As it is, the cost is \$100.00 per month. He explained that the bond for the utility clerk will not change. Jacquie inquired if Income Tax administrator needs to be bonded, Jenna will check. All bonds have been issued for this year.

Kimmy and Donnie (requested placement on agenda prior to meeting) present to discuss variance and fines. Donnie asked to keep the porch and fines be waived. Jacquie said the after an executive session Council will ask Solicitor to draw up an agreement.

Megan John was present to complain about plowing. This issue had been addressed by Village employee, Village Administrator and Mayor earlier in the day. Mayor adheres to 4 minute limit for visitors for efficiency.

Chris Caldwell was present to make suggestions for snow plowing. Village Administrator was open to these, although he has 30+ years of plowing experience. Mayor adheres to 4 minute limit for visitors for efficiency.

**Annual Organization**

1. Jon nominated Paula as Council President, Juliet seconded, unanimous by roll call vote.
2. Items 2-6, Set meetings for third Tuesday of each month at 6pm, Approve Unified Bank as financial institution for 2022, Adopt newest edition of Ohio Basic Code, Approve 4 minute limit for visitors and Approve Fiscal Officer to pay bills as received.

Paula made motion approve, Juliet seconded, unanimous.

**2022 Committees**

Finance: Paula, Melody, Juliet

Street: Karen, Melody, Jon

Personnel: Polly, Paula, Karen

Park: Polly, Melody, Karen

Utilities: Paula, Jon, Juliet

Records: Jacquie, Jenna, Janeen, Heidi, Jacquie appoints Marie Harris as Community Member.

Juliet made motion to approve December minutes, Paula seconded, unanimous.

Juliet moved to approve bills, as presented, Paula seconded, unanimous by roll call vote.

### **Loan/Grant Status**

1. Jacquie reported that there is a meeting on Friday.

### **Mayor's Report**

1. Bart said that his department will take over park building rentals. He suggested that the renter write 2 checks, one for the \$100 rental, one for \$25 deposit. A discussion took place regarding this matter. No action taken until February.

2. Jacquie reported that she would like to increase the Mayor's salary to \$600.00, has done some research on the salary for neighboring Village's. This item to be taken care of in 2022.

3. Jacquie inquired if a motion is necessary to accept the video board from the school. Bart asked if it would be necessary to get a permit to erect the sign. Jacquie reported that Justin has gotten the Wi-Fi for the sign, only a fee for hardware and installation, around \$200.00, would be charged. No action taken.

### **Solicitor's Report**

1. Hein legal update, we are waiting on his attorney to get back with Jenna. Pretrial in February.

2. Jacquie explained that Kimmy and Donnie are seeking a variance for their porch. A discussion took place regarding this matter. Jenna advised that she needs a survey to draw up the agreement and that the survey she had done previous to the construction of the porch will not work. A discussion took place regarding the requirements of the survey. No action taken.

### **Council President's Report**

1. Paula said that she would like Heidi to receive a \$20 per month raise, beginning March 1. Julie moved to approve, Karen seconded, unanimous by roll call vote.

2. Paula reported that we would like to increase both Janeen's Utility Clerk and Income. Tax Administrator's salaries to \$650.00 per month, retroactive to the beginning of the current pay period. Jacquie advised that she and Paula had met with Janeen in December to discuss the matter. Karen moved to approve, Juliet seconded, unanimous by roll call vote.

3. Paula thanked Justin for the good job that he did plowing the snow.

### **Village Administrator's Report**

1. Bart said 17 shut offs that could not previously be found have now been located.
2. Bart asked Jenna if the fire hydrant in Conotton can be removed, yes it can. Jenna will give Hein's attorney a head's up that this will be done.

**Fiscal Officer's Report**

1. Jacquie reported that Heidi will have the 2022 permanent appropriations done for the February meeting.
2. Also the W-2s and financial report will be done soon.
3. Jacquie presented the 2022 invoice from OML in the amount of \$235.00. Janeen said that Scio is a member, Council declined membership.
4. Jacquie noted that the Certificate in PNC Bank came to maturity today.

**Utility Clerk Report**

1. Janeen gave an update on utility accounts, no shut offs in December.

**Income Tax Administrator**

1. Janeen reported that she has been having issues with her new computer.

**New Business**

1. Polly noted how grateful she is for Bart and Justin working with Jimmy.

**Old Business**

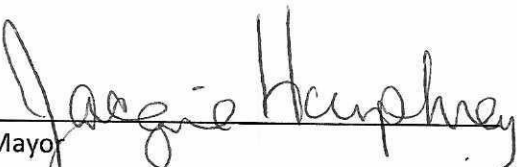
1. None

Executive Session Julie made motion to enter executive session to discuss litigaion, Polly seconded, unanimous. 7:17.

Julie moved to come out of executive session, Jon seconded, unanimous. 7:31

Juliet made motion continue Paula's \$250.00 stipend, Karen seconded, unanimous by roll call vote. Everyone agreed that the thought this was already on a continuous basis.

**Adjournment:** Jon moved to adjourn, Julie seconded, unanimous.

  
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Mayor

  
\_\_\_\_\_  
Fiscal Officer

