

EMPLOYERS QUARTERLY/MONTHLY TAX WITHHELD

20_____

I hereby certify that the information and statements contained herein are true and correct.

- 1. Taxable earning paid all Employees subject To Bowerston Ohio Village Income Tax. \$_____ (Signed)_____
- 2. Actual Tax Withheld in period for Village Income tax. \$_____ (Title)_____ Date_____
- 3. Adjustment of tax for prior period \$_____
- 4. Total remitted (1% of gross wages) \$_____

**MAKE CHECK OF MONEY ORDER PAYABLE TO:
VILLAGE OF BOWERSTON
INCOME TAX DEPT.
P O BOX 262, BOWERSTON, OHIO 44695**

NAME: _____

QUARTERLY FILERS:

ADDRESS: _____

- _____ 1ST QUARTER DUE BY APRIL 15
- _____ 2ND QUARTER DUE BY JULY 15
- _____ 3RD QUARTER DUE BY OCTOBER 15
- _____ 4TH QUARTER DUE BY JANUARY 15

FEIN: _____ PHONE: _____

MONTHLY FILERS:

If your business remits more than \$2,399.00 in previous calendar year or more than \$200. 00 in any month of the previous quarter, your W1 returns and payments shall be made on a monthly basis and are due the 15th day after the end of the month in which you are filing.

- | | |
|----------------------------------|------------------------------|
| _____ January due by February 15 | _____ July due by August 15 |
| _____ February due by March 15 | _____ August due by Sept. 15 |
| _____ March due by April 15 | _____ Sept due by Oct 15 |
| _____ April due by May 15 | _____ Oct. due by Nov. 15 |
| _____ May due by June 15 | _____ Nov. due by Dec. 15 |
| _____ June due by July 15 | _____ Dec. due by Jan. 15 |

**INSTRUCTIONS FOR PREPARING AND FILING THIS FORM
EMPLOYER'S RETURN OF TAX WITHHELD**

WHO MUST FILE:

Each employer within the Village of Bowerston, Ohio who employs one or more persons is required to withhold the tax of one percent (1%) from all compensation paid taxable employees at the time such compensation is paid and to file this form and remit tax to the Village of Bowerston, Income Tax Dept. on or before the last day of the month following the end of the quarterly period in which the withhold deduction was made.

FAILURE TO FILE AND PAY TAX

Any taxpayer who shall fail or refuse to make any return or declaration required by the Ordinance, or any taxpayer who shall refuse to permit the Income Tax Administration to examine his books, or who shall knowingly make any incomplete, false or fraudulent return, or who shall attempt to avoid the payment of such tax, shall be guilty of a misdemeanor and shall be fined not more than \$1,000.00 and incarcerated not more than 6 months. The failure of any taxpayer to receive a return or declaration form shall not excuse him from making a return or declaration or from paying the tax.

HOW TO PREPARE THIS FORM:

- Line 1. Enter total compensation paid all taxable employees during quarter for which return is made. If no compensation was paid during the quarter, so indicate and return the form.
- Line 2. Enter total ACTUAL, tax withheld from taxable employees during the quarter for Village of Bowerston Income tax.
- Line 3. To adjust current payment of actual tax withheld for underpayment or overpayment in a previous quarter.

PENALTY FOR FAILURE TO REMIT WITHHELD TAXES:

- Late filing \$25.00 per month (or fraction thereof) up to \$150.00.
- Unpaid income tax and unpaid estimated income tax, a penalty equal to fifteen percent (15%) of the amount not timely paid.
- Unpaid withholding tax, a penalty equal to fifty percent (50%) of the amount not timely paid.

VILLAGE OF BOWERSTON INCOME TAX DEPT.
P O BOX 262
BOWERSTON, OHIO 44695

EMPLOYER RECONCILIATION OF TAX WITHHELD
FOR TAX YEAR _____

Name: _____

Tax Withheld & Remittances made:

Address: _____

1st Qtr. _____

2nd Qtr. _____

3rd Qtr. _____

4th Qtr. _____

Federal ID: _____

TOTAL WITHHELD _____

TOTAL REMITTED _____

PHONE #: _____

ADJUSTMENTS OR DIFFERENCES:
(explain) _____

Number of employees: _____

Number of W-2's attached: _____

Please attach all W-2 forms or complete the following list:

Employee Name & Social Security #	Address	Gross Earnings (Line 5 of W-2)	Scio Tax withheld

Signature of Person completing this form: _____